



SAFETY CHECKS, COSHH AND BODILY FLUIDS

Safety Checks

Written daily checks must be carried out on the premises, indoors and outdoors, and all equipment and resources. All staff should be constantly aware of the nursery environment and monitor safety at all times.

Electrical Equipment

The Electricity at Work Regulations 1989 requires employers to ensure that all electrical equipment and systems are safe to use, properly installed and maintained, and worked on by competent persons.

Electrical cables and appliances should be in good condition, without serious wear or damage. Leads must be kept tidy and not exposed, particularly if an appliance is positioned where a child could dislodge it by pulling on the lead. An appliance must never be used if there is any doubt whatsoever as to its electrical safety.

Staff must be particularly alert to damaged cables or electrical sockets at floor level, within reach of children. Repairs are not to be undertaken by members of staff and defective units must be listed in the maintenance book.

Main's information

Locations of:

Water stop tap: Gas point:

Fuse box: Main electricity box:

Dangerous Substances

All dangerous substances including chemicals MUST be kept in a locked area or out of children's reach. All substances must be kept in their original containers with their original labels attached. Safety Data Sheets (COSHH) must be kept for all substances and the appropriate personal protection taken e.g. gloves, apron and goggles.

Legionella and Water Temperature Checks

To minimise the risk of the development of the Legionella bacteria, cold water must flow from outlets at below 20°C and hot water above 50°C to minimise risk. Where TRV's are fitted the water temperature will not reach 50°C, however, to further minimise the risk all taps will be run weekly for a minimum of:

Cold Water Tap: 2 minutes **Hot Water Tap: 1 minute**

Water temperature checks to be completed monthly and recorded on the Temperature Record Sheet. These records are to be kept for a minimum of 2 years.

A full Legionnaires' Disease Risk Assessment will be completed initially and reviewed annually. Any changes within the annual review will lead to a renewal of the full risk assessment. The risk assessments, reviews and temperature records will be stored in the nursery Health and Safety file.

Hot Drinks and Food



Hot drinks should only be consumed in the staff room. No canned drinks or sweets/crisps to be kept or consumed in the nursery rooms.

Room Temperatures

Staff should be aware of room temperatures in the nursery and should ensure that they are suitable at all times and recorded on the appropriate sheet. Staff must always be aware of the danger of babies and young children being too warm or too cold.

Where fans are being used to cool rooms, CARE will be taken with regard to their positioning and they will be risk assessed

Disposal of Hazardous Materials and Bodily Fluids

This Policy covers: Vomit/blood/nappies/soiled clothes/used tissues

Soiled clothes are rinsed through, washed where possible and placed in sealed bags; these are then kept away from children and given to parents/carers at collection time.

All other items are placed directly into bins that are away from play and communal areas, using gloves and aprons. However, providing adequate sanitizing bins with lockable disposable systems is used, they can be in the rooms and emptied regularly. Gloves, aprons, wipes and paper towels should also be treated in the same way. Bins are then emptied on a regular basis into outside bins with lids.

Waste Management

The nursery monitors closely the management of waste and disposes of it in accordance with local authority requirements. Staff are made aware of the need to minimise energy waste and the nursery uses appropriate measures to save energy, such as energy-saving lighting etc. The nursery recycles paper waste at paper banks and ensures that where possible other sources of waste are recycled to reduce the effect on the environment. This policy is reviewed annually and is carefully considered in the best interests of the children, the nursery and the environment.

Associated Documents

- Temperature checks within Daily Room/Bathroom checklist
- Legionella/ water checks within Daily Room/Bathroom/Garden checklist
- Water Temperature Record
- Legionnaires Disease Risk Assessment
- COSHH Risk assessments and Safety Sheets
- Blank Risk Assessment